

令和7年度

特別選考

国際理解教室外国人講師（会計年度任用職員）

〈概要〉市立小学校の児童等に、英語を通して自分の国や地域の文化などを教える外国人講師を募集。

### 応募資格

- (1) 就労制限のない在留資格のある外国人／帰化による日本国籍取得者
- (2) 英語と日本語の日常会話ができ、大学卒か同程度以上
- (3) 教育に熱意があり、児童生徒に親身に対応できる者
- (4) 令和6年度中に、小学校で自国の文化について英語で紹介する授業を年間130時間以上行った、あるいは行うことが決定している者

※なお、地方公務員法第16条の欠格事項に該当する次の方は応募できません。

- ①禁錮以上の刑に処せられ、その執行を終わるまで又はその執行を受けることがなくなるまでの者
- ②横浜市職員として懲戒免職の処分を受け、当該処分の日から2年を経過しない者
- ③人事委員会又は公平委員会の委員の職にあって、地方公務員法第5章に規定する罪を犯し刑に処せられた者
- ④日本国憲法施行の日以後において、日本国憲法又はその下に成立した政府を暴力で破壊することを主張する政党その他の団体を結成し、又はこれに加入した者

### 勤務条件

- (1) 勤務日・時間等 : 1日3～4時間、週2日程度
- (2) 勤務場所 : 市内小学校等
- (3) 報酬 : 一時間3,000円
- (4) 雇用期間 : 令和7年4月上旬から令和8年3月25日
- (5) 通勤手当・旅費 : 支給します

### 選考方法

申込書及び履歴書による書類選考。個人面接をお願いする場合があります。

### 応募方法

令和6年11月8日（金）（必着）までに

- (1) 申込書（別添様式③）
- (2) 履歴書（別添様式④、写真を添付）
- (3) 在留カードの写し（※帰化による日本国籍の方はパスポートの写し）
- (4) 110円切手を貼付した返信先明記の定形封筒

を、下記【国際理解教室担当】あて郵送。市庁舎への持ち込みは一切受け付けません。

※応募書類の返却は致しませんのでご了承ください。

応募書類送付先  
及び  
問合せ先

〒231-0005 横浜市中区本町6-50-10  
横浜市教育委員会事務局小中学校企画課 国際理解教室担当  
(Tel 045-671-3588、Fax 045-664-5499)

# Special Application

## Year 2025

# Foreign Instructors Wanted (Yearly Appointed Staff)

The Yokohama Board of Education is recruiting instructors to work primarily at elementary schools for its International Understanding Program for public schools, teaching about their country & culture using English.

### Qualifications

- (1) Nationality: All nationalities with valid working visa.
- (2) Education: College degree or equivalent and have conversational English and Japanese skills.
- (3) Must have interest in education and be able to work with children.
- (4) Must have experience in teaching one's own culture through English to elementary pupils for 130 hours or more or is willing to commit to do so in the 2024 School Year.**

※Individuals who fall under the disqualification items in Article 16 below need not to apply.

- ①A person who has been sentenced to prison and who is still under the sentence or still subject to the condition/ restrictions of the sentence.
- ②A Yokohama City employee who has been summarily dismissed for gross misconduct and is still within the two year employment ban.
- ③A member of Human Resources Committee or Equity Committee who has committed a crime as prescribed in Chapter 5 of the Local Service Public Act.
- ④A person who subverted the Japanese Constitution or its enacted government through violence and/or has formed or joined a political party or an organization that exists or existed for such purposes, after the enactment of the Japanese Constitution.

### Terms and Conditions

- (1) Working hours : 3 to 4 hours a day (morning), at least 2 days a week
- (2) Location : Yokohama public elementary schools, etc.
- (3) Pay/Remuneration : 3,000 yen/hour
- (4) Period of Employment : From early April 2025 to March 25, 2026
- (5) Transportation Allowance : Public transportation allowance provided

### Selection Process

Screening & evaluation of submitted documents. Personal interview may be requested for some applicants.

### Application Process

Submit these documents **by mail** to the address below **no later than Friday, November 8, 2024.**

- (1) Application Process Form (Attachment ③)
- (2) Resume (Attachment ④ with attached photo)
- (3) A copy of your residence card (※for naturalized Japanese, copy of passport)
- (4) A self-addressed envelope with an 110 yen stamp attached

※1 Refrain from bringing the documents by hand

※2 Please note that submitted documents will not be returned

Send the above documents to:

6-50-10 Hon-cho Naka-ku, Yokohama 231-0005  
 Yokohama Board of Education Elementary & JHS Planning Division  
 (Tel 045-671-3588 / Fax 045-664-5499)



Application Process Form
for 国際理解教室外国人講師

I, \_\_\_\_\_ (write your name)
would like to apply for the position of International Understanding Instructor.
How many days/week? (circle one) 2 days 3 days 4 days 5 days
What days can you work? (circle) Mon Tue Wed Thu Fri

The following are "Conditions of Ineligibility (Local Service Public Act Article 16)"

【欠格事由の確認】(上部の【意向確認】において、任用を希望しない場合は、署名不要です。)

- A person who has been sentenced to prison and who is still under the sentence or still subject to the condition/ restrictions of the sentence
(禁錮以上の刑に処せられ、その執行を終わるまで又はその執行を受けることがなくなるまでの者。)
• A Yokohama City employee who has been summarily dismissed for gross misconduct and is still within the two year employment ban
(横浜市職員として懲戒免職の処分を受け、当該処分の日から2年を経過しない者。)
• A member of Human Resources Committee (人事委員会) or Equity Committee (公平委員会) who has committed a crime as prescribed in Chapter 5 of the Local Service Public Act
(人事委員会又は公平委員会の委員の職にあつて、地方公務員法第5章に規定する罪を犯し刑に処せられた者。)
• A person who subverted the Japanese Constitution or its enacted government through violence and/or has formed or joined a political party or an organization that exists or existed for such purposes, after the enactment of the Japanese Constitution
(日本国憲法施行の日以後において、日本国憲法又はその下に成立した政府を暴力で破壊することを主張する政党その他の団体を結成し、又はこれに加入した者。)

I confirm that I have not met the above criteria and that there are no errors in the application form.
地方公務員法第16条の欠格事項に該当しないとともに、当申込書の記載事項に相違ない旨申し上げます。

(Sign: \_\_\_\_\_) ( / / 2024)

**Special  
Application  
Form④**

# International Understanding Instructor

## Application Resume

(Date: \_\_\_\_\_ )

Paste photo ID  
size 3cm x 4cm  
(include a separate  
loose photo)

**Please check the following requirements:**

- (1) (All nationalities). Do you have valid working visa? Yes / No
- (2) Do you have a college degree or equivalent and have conversational English and Japanese skills?  
Yes / No
- (3) Do you have at least 130 hours of culture-teaching experience at elementary schools in the School Year 2024? Yes / No

**★If your answer is “No” to any of the questions above, please apply using the Standard Application Form.**

Last Name: _____ / _____	First Name: _____ / _____	Middle Name(s) _____
Full Name, in Katakana: _____		
Address (write in Japanese):  _____		
※We will send a letter with the result to the address you provide.		
Telephone Contact: Home: _____ Cell: _____ Email: _____		
D.O.B: Yr / Mo/ D ____ / ____ / ____	Age: _____	Nationality: _____ Place of Birth: _____ Country: _____ City: _____

Languages:	Certificates / Licenses:
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<b>(1) Experience in teaching own culture using English in the School Year 2024</b> Total: (                    ) hours Location of Elementary School (Please circle): A. Yokohama Public Elementary School(s) B. other elementary school(s) ( _____ )
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(2) Education: Name of School	Degree Completed	Dates Attended

(3) Work Experience: Place of Employment	Title/Duties	Dates Employed